

OFC
Creations

ROC
SUMMER
THEATRE
EXPERIENCE

**FUN AND
SAFETY PLAN**

**FOR 2021 SUMMER CAMP
PROGRAMS AT OFCTC
& KODAK CENTER**

*The OFC Team is committed to bringing back
a sense of normalcy to summer performing
while keeping campers and staff safe.*

BACKGROUND

Last year (July 2020), OFC Creations was one of the first organizations in New York State to reopen its doors for youth activities and bring back the performing arts. Since reopening, our programs have looked different with smaller cast sizes, mask wearing, and limited costumes and sets until recently. However by implementing these changes we have been successful in keeping our 2,000 students safe from COVID-19 and we intend to keep our participants safe as we adjust our policies.

Our following policies have been created based on requirements and recommendations from **New York State's Interim Guidance for Small and Medium Scale Performing Arts & Entertainment, New York State's Interim Guidance for Child Care** and **Day Camp Programming**, and **Abrams and Fensterman Attorneys at Law**.

This document is expected to change possibly before, during, and after summer. Restrictions and guidelines from the CDC and New York State change almost daily, and OFC will adjust as quickly as possible, while keeping the safety and interest of our performers, audience, and staff top of mind.

Please keep an eye on our website and Facebook page for updates.

WHAT TO EXPECT AT CAMP

Last year in 2020, New York State restricted all summer camp programs to sizes of 10-15 campers. This meant that OFC camps were divided into three to four smaller groups producing the same show, where those 10 campers played all the parts.

Since summer of 2020 we have slowly increased our capacity numbers and recently New York State lifted all restrictions. Although restrictions have been lifted, all camps will still be limited to 36 campers per group with the exception of *RENT*, *Jekyll and Hyde*, and *Newsies* (teen camps at Kodak), which will have a higher capacity.

WHICH MEANS THE FOLLOWING FOR 2021 CAMPS:

The 25th Putnam County Spelling Bee **2 casts of 12 or fewer**

James and the Giant Peach Jr **2 casts of 36 or fewer**

Cinderella **2 casts of 36 or fewer**

RENT: School Edition **1 cast (with double casting leads)**

Oliver Jr **2 casts of 36 or fewer**

Seussical **2 casts of 36 or fewer**

Jekyll and Hyde **1 cast (with double casting leads)**

Elf J **2 casts of 36 or fewer**

Broadway Bound Bootcamp **1 cast of 36 or fewer**

Beauty and the Beast Jr **2 casts of 36 or fewer**

Newsies **1 cast (with double casting leads)**

Freaky Friday **2 casts of 36 or fewer**

Tinker Bell **2 casts of 17 or fewer**

Little Red Riding Hood **1 cast of 30 or fewer**

Ugly Duckling **1 cast of 30 or fewer**

Jack and the Beanstalk **1 cast of 30 or fewer**

Princess and the Pea **1 cast of 30 or fewer**

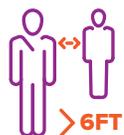
Workshops **Limited to 20 participants or fewer**

GROUP REQUESTS:

If you are interested in being placed in the same group as a friend please notify us at least two weeks prior to camps beginning, we will do our best to accommodate all requests. Please note, high volume of group requests will impact casting. Siblings will be placed in the same groups automatically.

Groups will be determined AFTER the first day of camp when the cast list comes out Monday evening. Groups rehearse at the same times, in the same building, with the same directors, however groups have limited intermixing and have separate performance times.

ARRIVAL AND DISMISSAL (SIGN-IN TABLE)



Upon arrival at the Kodak Center (200 West Ridge Road) or the OFC Creations Theatre Center (OFCTC) (3450 Winton Place) campers sign in with a team member inside the entrance way to the theatre. A parent/guardian is not required to come with them, but please do not block any roadways including the loop by the Kodak Center entrance.

JAMES AND GIANT PEACH, CINDERELLA, OLIVER, SEUSSICAL, ELF, BEAUTY AND BEAST, FREAKY FRIDAY, TINKER BELL

camps will arrive and dismiss:

Group A: Arrive at 8:50 AM, Dismiss at 2:50 PM

Group B: Arrive at 9:05 AM, Dismiss at 3:05 PM

SPELLING BEE, RENT, JEKYLL AND HYDE, NEWSIES, BROADWAY BOUND BOOTCAMP, LITTLE RED RIDING HOOD, UGLY DUCKLING, JACK AND BEANSTALK, PRINCESS AND PEA:

Group A: Arrive at normal time

Group B: Dismiss at normal time



UPON ARRIVAL:

Please give your name and which camp you are in to the team member at the sign-in table. The team member will then direct you where to go. We will not be taking temperatures or asking screening questions this year, however, **please do not bring your child to camp if they are feeling sick.**

MASKS

Any staff or camper that would like to wear their mask when not required to is still welcome to wear their mask.



REGARDING CAMPERS:

With the ever-changing information and New York State restrictions surrounding COVID-19 our policy regarding masks is changing before summer camps begin. We are strictly following New York State restrictions and guidelines. We expect the following to happen:

Campers who are fully vaccinated do NOT need to wear a mask at camp.

Campers who are not vaccinated DO need to wear a mask, except during socially distant lunches and regular breaks.

As OFC is a private business and not a healthcare provider, we are permitted under NYS to ask for vaccination status. Sharing vaccination status is 100% voluntary. You will find the following question on your camp health form which must be turned in by the first day of camp:

Are you vaccinated against COVID-19?

YES NO PREFER NOT TO SAY

Those that answer “Yes” must provide proof of full vaccination (photo, copy, QR code, please no original copies). Attach the proof to your health form.

Those that answer “No,” “Prefer Not To Say,” or do not provide proof must wear masks during camp, with one exception: *During final day of camp for dress rehearsals (Friday) and performances, any camper may be unmasked if their parent/guardian has signed off on our Unmasked Waiver Form. A negative test is not required. This form will be sent to families closer to the performance time. More info and approval of this exception will take place on a case-by-case basis.*

If you are fully vaccinated in the coming weeks, please notify us on dates and details in writing.

REGARDING STAFF:

Vaccinated staff members will be permitted to remove their masks.

Non-vaccinated staff members must wear their masks at all times.

Please note that all collected information will only be shared with OFC administrative staff and applicable directors, forms will be shredded at the conclusion of summer camps.

These rules can change at any point, and we expect late August to look much different from today. Face shields will not be required this summer with the exception of being creatively used during some performances. We will have extra masks on site for those who need them.

PERFORMANCES

On April 2, 2021 New York State lifted the restriction on public theatre events and the OFC team wasted no time with over 60 performances between April and June and no COVID-related issues. We know there is a safe way to continue as “the show must go on!”

NUMBER OF PERFORMANCES THIS SUMMER:

Spelling Bee 2 casts, 4 performances (each cast receives 2 in-person shows)
James Giant Peach Jr 2 casts, 4 performances (each cast receives 2 in-person shows)
Cinderella 2 casts, 4 performances (each cast receives 2 in-person shows)
RENT: School Edition 1 cast with double casting leads, 3 performances
Oliver Jr 2 casts, 4 performances (each cast receives 2 in-person shows)
Seussical 2 casts, 4 performances (each cast receives 2 in-person shows)
Jekyll and Hyde 1 cast with double casting leads, 3 performances
Elf J 2 casts, 4 performances (each cast receives 2 in-person shows)
Broadway Bound Bootcamp 1 cast, 1 performance
Beauty and the Beast Jr 2 casts, 4 performances (each cast receives 2 in-person shows)
Newsies 1 cast with double casting leads, 3 performances
Freaky Friday 2 casts, 4 performances (each cast receives 2 in-person shows)
Tinker Bell 2 casts, 2 performances (each cast receives 1 in-person shows)
Pint Sized Shows 1 cast, 1 performance (for each camp)

Please see your camp information packet on performance times for each cast.
Remember, you will not know which cast your camper is in until the cast list comes out.

WHAT TO EXPECT AT PERFORMANCES:

New York State has lifted all restrictions on small and medium sized performance venues which has brought our audience capacity back up to 100%. Unless otherwise noted, there is no limit to how many tickets each camper may have and we expect to "sell out" every show. We ask non-vaccinated individuals to wear masks while attending performances, however we will not be checking for proof at the theatre. There may not be extra seats in the theatre, please plan accordingly.

COSTUMES/SETS/PROPS/MICS AND MORE!

We are feeling a sense of normalcy as OFC has hired a professional team of designers for this summer — costume designers, set painters, and more.

Our admins may ask for your child to bring some basic costume pieces in from home to supplement their costumes, but the majority of items needed will be provided by our fantastic staff.

IN UNLIKELY CHANCE OF ISSUE

If your child tests positive for COVID-19, you must notify us as soon as possible. Working closely with Monroe County, we will assist with contact tracing for anyone who is possibly exposed. If you are not contacted by the Monroe County Department of Health, we believe there was no transmission between individuals, groups, or programs. We will strictly follow Monroe County's policies and procedures in a situation of this matter especially related to confidentiality.

Monroe County has shared with us that they define "exposed" individuals as those in closer than 6-feet of contact, not wearing masks, for longer than 15 minutes. If you do not meet this definition, you will not be contacted (this is a big reason why unvaccinated campers MUST wear their masks).

If your camper has been vaccinated they will not be contacted and will not need to quarantine unless exhibiting symptoms.

Anyone who tests positive for COVID-19 is not permitted to return to OFC until cleared by the Monroe County Health Department. Any COVID-19 positive individual's confidentiality will be maintained in accordance with NYS guidance.



Students who are required by school or other functions to be tested for COVID-19 due to illness or symptoms of COVID are not allowed to return to OFC until the test comes back negative and cleared by the school or organization. Please notify the OFC office if your child is awaiting test results. **If your child has any illness or anyone in your family has an illness, please do not send your child to class/rehearsal.** Please stay home and notify OFC of the absence.

ADDITIONALLY...

As our policies change with NYS and CDC, we will update this packet and send to impacted programs.



Please bring water bottles with you daily as drinking fountains are currently not available due to COVID-19.

As of July 2020 OFC's policies and procedures were updated to a strict “no refunds or transfers on all sales,” including but not limited to tuition, deposits, tickets. This is to ensure camps are staffed appropriately and to account for costumes, props, scripts, and other items purchased for camps months in advance of the first day.

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CAMP LOCATIONS

Kodak Center Campus

200 West Ridge Road, 14615

OFC Creations Theatre Center Campus

3450 Winton Place, 14623

(585) 667-0954

| [OFCCreations.com](https://www.OFCCreations.com)

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